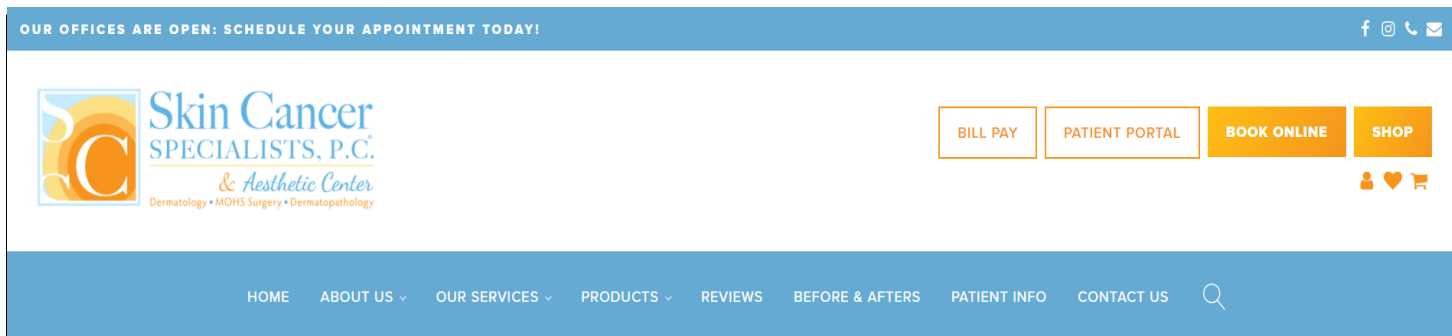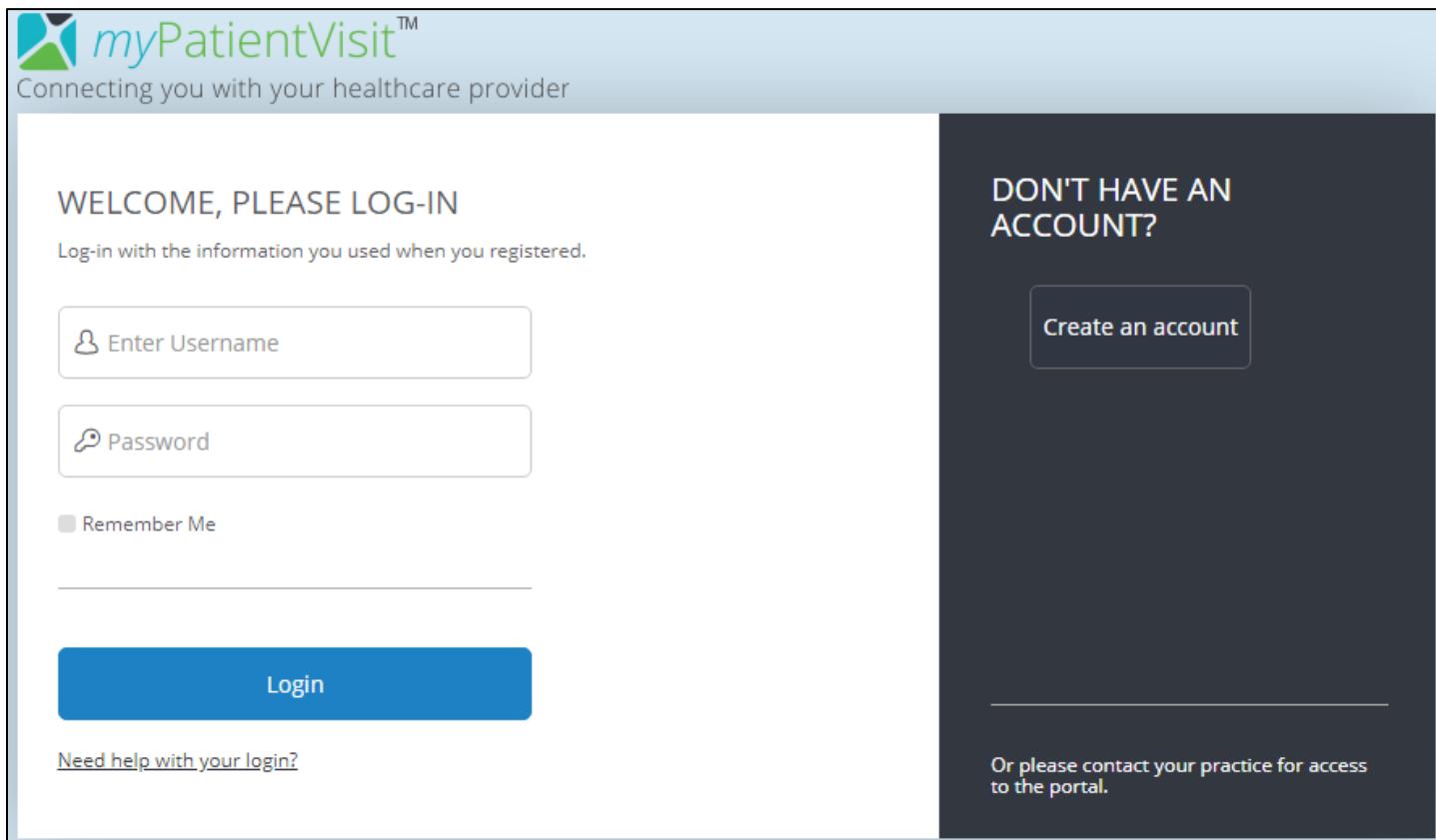# MyPatientVisit Secure Patient Portal Instructions

1. **Visit our website at SkinCancerSpecialists.com, then click the Patient Portal button.**

2. **Click on "Create an account" on the right side of the screen**

3. **Enter your information to create your account**
    - **For new patients, the office has sent you a security code via email**
    - **If you are an Established Patient or do not have an email from our office and need a Security Code, contact the office where you're scheduled:**
        - Cartersville: 770-606-8026
        - Columbus: 706-257-4189
        - Newnan: 770-502-0202
        - Marietta: 770-422-5557
        - Austell: 770-941-1013

4. **Check the box in the lower left of the screen to acknowledge the Terms and Conditions. Once complete, click the blue "Create Account" button**

myPatientVisit™
Connecting you with your healthcare provider

LET'S CREATE YOUR ACCOUNT!

CREATE USERNAME:*

Enter

DATE OF BIRTH:*

mm/dd/yyyy

CREATE PASSWORD:*

Enter

CONFIRM PASSWORD:*

Enter

ZIP:*

Enter

FIRST NAME:*

Enter

LAST NAME:*

Enter

SECURITY CODE:*

Enter

☐ I have read and understand the Terms and Conditions

*Required field

Third Party Attribution

Create Account   Cancel

5. Select your security questions and provide answers, then click Continue to proceed

6. Welcome to your Dashboard! Here you can complete your Patient Registration, access and update your account information, request appointments, send a message to your provider, and more!
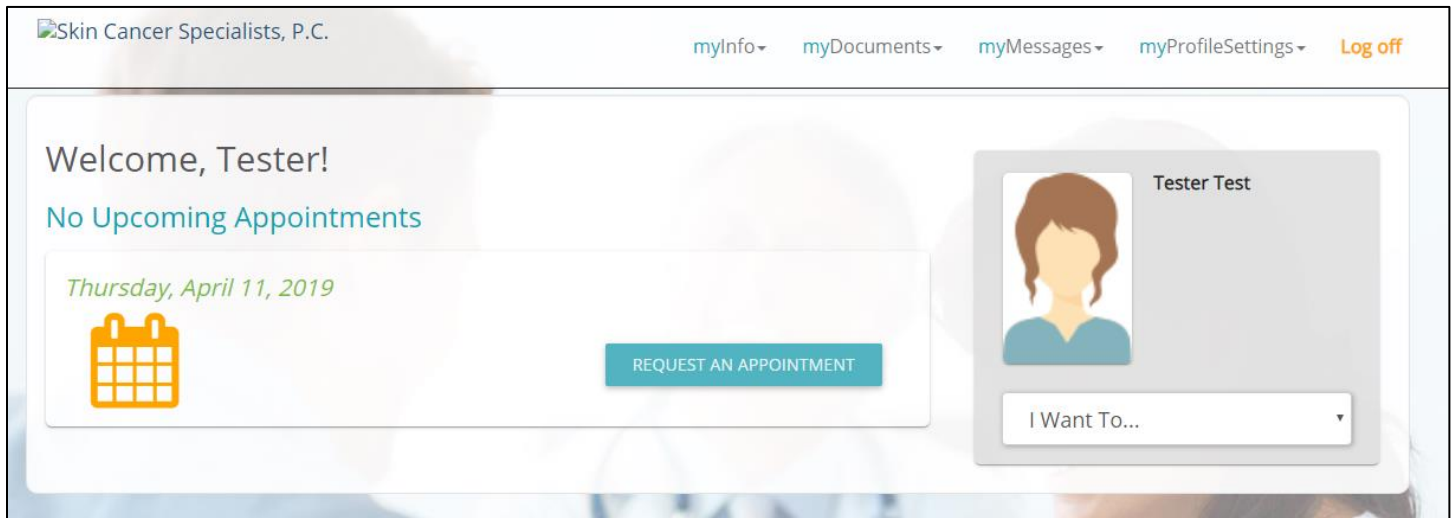
How to Complete Patient Registration

1. **Medical History Questionnaire**
   a. Click on "myDocuments"
   b. Click on "Forms"
   c. Under "Unstarted Forms," click the blue "Start Form" button to complete your medical history questionnaire

2. **Review and Update Patient Information**
   a. Click on "myInfo"
   b. Click on "Patient Information"
   c. Complete all Patient Information sections.
   d. When complete, click "Save" at the bottom-right to save your info

3. **Review Insurance Information**
   a. PLEASE NOTE: The Insurance section is Read-Only. You cannot edit insurance information on this screen. Contact the office if any changes need to be made.